



SCOTTSDALE AIRPORT ADVISORY COMMISSION PUBLIC MEETING

Wednesday, April 12, 2006 at 6:00 p.m.
Airport Administration Building
15000 N. Airport Drive, Scottsdale, AZ



Airport Advisory Commission

Donald Maxwell, Chairman

Fred Madanick, Vice Chairman
Leonard Tinnan
Tom Guilfooy

Mike Osborne
Lois Yates
Sean Asmus

Notice is hereby given to the members of the Scottsdale Airport Advisory Commission and to the general public that the Scottsdale Airport Advisory Commission will hold a regular meeting open to the public on Wednesday, April 12, 2006 at 6:00 p.m. The meeting will be held in the Airport Administration Building, 15000 N. Airport Drive. The Airport Advisory Commission may vote to go into Executive Session, which will not be open to the public for purposes of obtaining legal advice from the City's Attorney on any of the agenda items listed below pursuant to A.R.S. Sec. 38-431.03(A)(3)*.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at (480) 312-2421. Requests should be made as early as possible to allow time to arrange accommodation.

How the Agenda Works: The Airport Advisory Commission takes a separate action on each item on the Agenda. If you wish to address the Commission regarding any or all of the items on the Agenda, please complete a Comment Card for each topic you wish to address and submit it to the Aviation Staff. You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any agenda item.

*** AMENDED AGENDA ***

(Consider Recommendation to Approve the Aviation Enterprise Five-Year
Financial Forecast was not listed on the prior agenda and has been added)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

MINUTES

1. **Action**
Approval of the Minutes of the March 8, 2006 Meeting
2. **Action**
Approval of the City Council Subcommittee on Regional Aviation Issues and Airport Advisory Commission Joint Special Meeting of March 18, 2006

AERONAUTICAL BUSINESS PERMIT(S)

3. **Action**
Ratification of Airport Aeronautical Business Permit for Alliance Aircraft Maintenance Services, L.L.C.

4. **Action**
Ratification of Airpark Aeronautical Business Permit for Premier Helicopters, L.L.C.

5. **Information**
Aeronautical Business Permit Additions, Cancellations, or Revocations

GENERAL BUSINESS

6. **Action**
Consider Proposed Changes to the Airport Rules and Regulations Regarding Aircraft Parking

7. **Information**
Airpark Development Update

8. **Action**
Consider Recommendation to Approve the Aviation Enterprise Five-Year Financial Forecast

OPERATIONS/ENFORCEMENT UPDATE

9. **Information**
Airport Operations Enforcement Update for March 2006

MEETING SCHEDULE

10. **Action**
Review/Modify 2006 Meeting Schedule

PUBLIC COMMENT

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

DIRECTOR'S REPORT

ITEMS FROM THE COMMISSION

ADJOURNMENT



COMMISSION ACTION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Approval of Minutes

Agenda Item No.: 1

Meeting Date: 04/12/06

Staff Contact: Scott Gray

Phone: (480) 342-7735

ACTION

Approval of the Minutes of the March 8, 2006 regular meeting.

Attachment: (1) Draft Minutes of the March 8, 2006 Meeting

Action
Taken

**SCOTTSDALE AIRPORT
ADVISORY COMMISSION
PUBLIC MEETING
AVIATION BUSINESS CENTER CONFERENCE ROOM
15041 NORTH AIRPORT DRIVE, SCOTTSDALE, AZ**

MARCH 8, 2006

MINUTES

PRESENT: Donald Maxwell, Chairman
Fred Madanick, Vice Chairman
Sean Asmus
Tom Guilfooy
Mike Osborne
Lois Yates

ABSENT: Leonard Tinnan

STAFF: Scott Gray, Aviation Director
Chris Read, Assistant Aviation Director
Matt Johnson, Administration Specialist
Mary O'Connor, Transportation General Manager

CALL TO ORDER

Chairman Maxwell called the meeting to order at 6:01 p.m.

ROLL CALL

A roll call confirmed the presence of Commissioners as noted above.

PUBLIC COMMENT

None.

MINUTES

Commissioner Osborne moved to approve the minutes of the February 8, 2006 meeting. Commissioner Yates seconded the motion, which carried unanimously by a vote of six (6) to zero (0).

AERONAUTICAL BUSINESS PERMITS

None.

GENERAL BUSINESS

Discuss Proposed Changes to the Airport Rules and Regulations Regarding Aircraft Parking

Mr. Chris Read, Assistant Aviation Director, noted that this item is before the Commission for the fourth time. Staff drafted new wording for the proposed rule change, which was included in the packet with additional public responses.

A discussion ensued. Mr. Read explained that staff focused on the concept of visual airworthiness in drafting the current proposed wording. Mr. Scott Gray, Aviation Director, noted that Section "D" is the only information staff added. The revocation process is codified in Chapter 5.

Chairman Maxwell noted that the City's current practice is never to terminate a lease, with the exception of the tenant's failure to pay. He observed that tenants are starting to pay attention and are working to improve the appearance of aircraft. The proposed rule would give tenants a chance to correct the situation. Commissioner Guilfooy expressed opposition to creating another rule.

Mr. Gray agreed that current leases could be revoked. However, the language of the proposed new rule is specific in terms of what is acceptable, which makes it easier for staff to enforce the rules fairly. He advised that staff intend to bring this matter to the next meeting as an action item.

OPERATIONS/ENFORCEMENT UPDATE

Airport Operations Enforcement Update for February 2006

Mr. Read advised Commissioners that the February 2006 operations update is included in the packets.

MEETING SCHEDULE

Review/Modify 2006 Meeting Schedule

Mr. Gray advised the Commission that a joint special meeting is scheduled for March 18 at 9:00 a.m. Staff is working on the agenda, which will be forwarded to Commissioners shortly. The three City Council Subcommittee members have confirmed their attendance.

PUBLIC COMMENT

None.

DIRECTORS REPORT

Noting that this topic will likely be discussed in greater detail at the joint special meeting, Mr. Gray noted that general characteristics, but not specific details, of RFPs can be discussed before they are issued. Several RFPs are expected to be issued soon.

Staff hopes to be in the new office facilities by the next regular meeting. The building across the street is partially dismantled. The project should be completed within the next three weeks.

Mr. Gray introduced the recently completed Airport User Training video, which will be mandatory viewing for tenants. Airport staff and Channel 11 produced the video. Mr. Matt Johnson, Administration Specialist, was heavily involved in the production.

The Commission then viewed the video, whereupon discussion ensued regarding the video and how it will be utilized. Mr. Gray noted that this video is for Airport users. Staff hopes to produce a second video for the general public. Users will be required to answer a quiz after viewing the video. Failure to complete this requirement by the deadline would result in a hearing for permanent revocation.

Mr. Gray commented that the beginning and ending portions of the video still have to be produced. These portions of the video will contain further detailed instruction and reference materials. The video and quiz will be posted on the Airport website.

ITEMS FROM THE COMMISSION

Commissioner Yates inquired as to how the strategic plan for the Airpark will impact the Airport. Ms. Mary O'Connor, Transportation General Manager, spoke of the Airpark articulation element in the Transportation Master Plan. Planning and Development staff is preparing to consider zoning and other issues as they relate to the Transportation Master Plan. The Airport Commission will be involved when work begins on the Airpark articulation element.

In response to a question by Commissioner Guilfooy, Mr. Gray reported that Landmark and the City Attorney's office are working on paperwork for the Corporate Jets acquisition. Landmark will appear before the Commission when the process is complete in order to apply for permits.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the regular meeting of the Scottsdale Airport Advisory Commission adjourned at 6:42 p.m.

Respectfully submitted,

A/V Tronics, Inc.



COMMISSION ACTION REPORT

TO: Airport Advisory Commission

FROM: Airport Staff

SUBJECT/PROJECT NAME: Approval of Minutes of the City Council Subcommittee on Regional Aviation Issues and Airport Advisory Commission Joint Special Meeting

Agenda Item No.: 2

Meeting Date: 04/12/06

Staff Contact: Scott Gray

Phone: (480) 312-7735

ACTION

Approval of the Minutes of the City Council Subcommittee on Regional Aviation Issues and Airport Advisory Commission Joint Special Meeting of March 18, 2006.

Attachment: (1) Draft Minutes of the Special Joint Meeting of March 18, 2006

Action
Taken

**CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES & SCOTTSDALE AIRPORT
ADVISORY COMMISSION JOINT
SPECIAL PUBLIC MEETING
AVIATION BUSINESS CENTER CONFERENCE ROOM
15041 N. AIRPORT DRIVE
SCOTTSDALE, AZ**

MARCH 18, 2006

PRESENT: Robert W. Littlefield, Chairman
W.J. "Jim" Lane, Councilman
Kevin J. Osterman, Councilman

Donald Maxwell, Chairman
Fred Madanick, Vice Chairman
Sean Asmus
Lois Yates
Mike Osborne
Tom Guilfooy

ABSENT: Leonard Tinnan

STAFF: Scott Gray, Aviation Director
Matt Johnson, Administration Specialist
Jennifer Lewis, Aviation Planner
Mary O'Connor, Transportation General Manager
Chris Read, Assistant Aviation Director

CALL TO ORDER

Chairman Maxwell called the meeting to order at 9:08 a.m.

ROLL CALL

A roll call confirmed the presence of members as noted above.

PUBLIC COMMENT

None.

GENERAL BUSINESS

City Council Subcommittee on Regional Aviation Issues Role Discussion

Chairman Littlefield introduced the discussion on the role of the City Council Subcommittee on Regional Aviation Issues. After a discussion, members of the public were invited to comment. Mr. Richard Fowler, a resident of Grayhawk and a pilot, addressed the meeting. Although the Subcommittee was formed to address the public relations aspects of noise pollution, neither City Council nor the Airport has control of the airspace. Mr. John Ryneerson, who owns a plane at the Airport, inquired how the Airport Advisory Commission formally interacts with City Council. Chairman Littlefield responded that the Airport Advisory

Commission has many functions and makes recommendations to City Council. Councilman Lane commented that the Commission's role and authority and the expertise of the Commissioners are respected and that strong recommendations from the Airport Advisory Commission are given serious consideration.

City Council Subcommittee on Regional Aviation Mission Statement Review

Councilman Lane made a motion to recommend to City Council that the City Council Subcommittee on Regional Aviation be disbanded. Councilman Osterman seconded the motion, which carried by a unanimous vote of three (3) to zero (0).

With no further business to discuss, the meeting of the City Council Subcommittee on Regional Aviation Issues was adjourned at 9:39 a.m.

Airport Advisory Commission Role Discussion

A discussion took place on the role of the Airport Advisory Commission in view of the recommendation to disband the City Council Subcommittee on Regional Aviation. Staff outlined their own responsibilities for public outreach and education.

Mr. Scott Gray, Aviation Director, reported that both the Purchasing Division and the City Attorney's Office have a problem with public discussion of RFPs before these are publicly available. He had spoken with the City Attorney's Office to see whether these could be discussed in executive session, however the requirements of the rules are not met. Mr. Gray noted that a Commissioner could be a member of the selection panel for FBO. The Commission will be thoroughly involved with the Master Planning process.

Chairman Maxwell suggested the Commission could draft a five-year plan regarding the future role of the Airport in statewide transportation, the effects of Airport operations on the environment, and other issues. He opined that this would help to educate the public and provide an opportunity for public input.

Mr. Gray explained that staff hope to include a financial program as part of the Master Plan. Commissioner Guilfooy predicted significant changes at the Airport over the next couple of years due to the economy. Chairman Maxwell remarked it would be helpful, especially for the new Commissioners, to have the detailed recommendations from the 150 study. Mr. Gray reported that staff are expecting the concurrence/approval letter by May from the FAA. At that time they will publish a brochure with all the specifics. In the meantime, he undertook to provide an information packet regarding the recommendations and the forecast. Chairman Maxwell recalled that the 150 study covered the whole region with representatives from many different stakeholder organizations.

Mr. Gray added that at one time, the Airport Advisory Commission had made recommendations to the Planning Commission with respect to development proposals for the Airport and the Airpark. A discussion on the historical context of the bylaws of the Commission ensued. Commissioner Guilfooy stressed that the Charter holds the Commission responsible for many aspects over which they have no direct control. Mr. Gray offered a tour of the Airport for the new Commissioners. Commissioner Guilfooy reiterated that he has no issue with the quality of information staff provide. He is concerned that the Commission fulfill the mandate set forth in the Charter. Commissioner Asmus opined that the Commission should consider whether meetings should be more frequent, or perhaps more in-depth.

Ms. Mary O'Connor, Transportation General Manager, noted that one of the challenges of being an advisory commission is that the charter may or may not be specific as to the mission. Generally the role of an advisory commission is to advise on policy. Keeping the policy focus is important and helpful to staff. She suggested considering establishing subcommittees. Responsibility for the strategic master plan currently rests with Planning and Development Services. Responsibility for the circulation plan for the Airpark area rests with Transportation. When that effort gets under way the Commission will be very

involved. Chairman Maxwell noted that the Airpark area is probably the greatest economic engine in the City, and is probably the only area that is fully funded by private enterprise. It is certainly the area with the largest workforce in the City. A discussion ensued on what input the Commission should have, given anticipated changes in aviation technology. Ms. O'Connor noted that Commissioners can advocate on behalf of the Scottsdale Airport. A discussion on the financial footing of the Airport as a self-sustaining enterprise ensued. Ms. O'Connor clarified that the goal of the Airport is not to generate profit but to minimize costs to taxpayers. Mr. Gray commented that to plan, there must be a vision of the function of the Airport in the future. Chairman Maxwell opined that the Commission has a role to play in determining the future function of the Airport. Mr. Gray agreed that this question needs to be brought forth in a public forum as part of the Master Plan. He outlined the public consultation process. This decision needs to be taken before decisions about development can be made. Commissioner Guilfoxy noted that there are many ramifications to the planning process. If a decision is made to provide commuter service, high-capacity transit would be needed. The upcoming availability of very light jets and the airspace realignment will also impact the Airport in coming years. A discussion on the recent City Council decision not to pursue a commuter service ensued.

A discussion ensued on the direction the Commission should take over the next year. The Airport Master Plan review process is estimated to start in October at the earliest. Mr. Gray outlined the timing and process of the Airport Master Plan. Most of the items on the 1997 Airport Master Plan have already been accomplished. Ms. O'Connor added that there are also redevelopment strategies in the Airpark. Commissioner Guilfoxy expressed a concern that the Planning Commission might go in a different direction than the Airport Advisory Commission. Ms. O'Connor replied that there is ample staff communication. Mr. Gray elaborated on the reviews Airport staff perform on proposed development near the Airport with respect to both noise and height concerns. He offered to research historic documents to determine what the Airport Advisory Commission considered in the past and how it pertains to the process today. Commissioner Guilfoxy requested that staff inform the Commission of these staff reviews. Mr. Gray explained that staff had that intent. He added that many projects also go before the Development Review Board or the Planning Commission, and noted that staff review many minor improvements that have no impact whatsoever on the Airport.

Ms. O'Connor summarized that Commissioners had suggested communicating with the general public using layman's terms and avoiding the use of aviation jargon. Vice-Chairman Madanick suggested that Commissioners could accompany staff when they are invited to address outside groups. Commissioner Asmus recommended gathering feedback after presentations to judge audience reaction. Staff spoke of the outreach they do to realtors, citizens, and service organizations. Mr. Gray stressed that staff are always willing to meet with HOAs and citizen groups.

Mr. Gray reported that staff are implementing the pilot community outreach program. Vice-Chairman Madanick expressed willingness to accompany staff on outreach efforts. Commissioner Guilfoxy suggested reinstating the Air Fair as a major event to attract the general public and communicate a positive message. Commissioner Osborne suggested designating a viewing area to make the Airport more family-friendly. Mr. Gray recalled that an area had been set aside, but after 9-11 thinking in the industry had changed. The chain link fence is about to be replaced by a block wall. Now that the Airport is full, air shows would mean that tenants have to temporarily relocate operations. Vehicle parking is another concern. Vice-Chairman Madanick opined that this concept should be explored.

Ms. O'Connor summarized that the Commission wanted more context in the information staff provides. The Airport Advisory Commission will be involved in the Master Plan, the Airpark Circulation Plan, and the strategic plan for redevelopment of the Airpark. A discussion ensued on the value of the Airport to the tourism industry. Mr. Gray noted that staff can work with CAPA on press releases. The Commissioners discussed the economic development of the Airpark. Mr. Gray suggested that the Commission could direct staff to work with the Economic Vitality Department to encourage key businesses to locate in the Airpark. Ms. O'Connor added that Economic Vitality staff could make a presentation at a meeting.

Airport Advisory Commission Bylaw Review/Modification

Chairman Maxwell began the discussion, noting that under 105, a subcommittee is not obliged to report back to the Commission unless a majority of the subcommittee members choose to do so. He felt that reporting back to the Airport Advisory Commission should be mandatory. Commissioners noted that the subcommittee meetings were public.

Reviewing 201, Chairman Maxwell suggested that instead of having study sessions starting at the same time as regular meetings, the study session start time should be earlier. Mr. Gray referred the Commissioners to 202. He advised that when study sessions were scheduled, the start time was announced for 6:00 p.m. Announcing the start time for the regular meeting as immediately following the study session saved downtime.

Under 205, Chairman Maxwell noted the confusing wording, "except as provided in section 401." Mr. Gray agreed that this was confusing and offered to remove that phrase.

Commissioner Osborne made a motion to accept the changes to sections 105 and 205, as discussed. Commissioner Yates seconded the motion, which carried by a unanimous vote of six (6) to zero (0).

Review and possibly recommend proposed changes to the City Council to Scottsdale Revised Code, Chapter Five, Section 5-109 and/or other pertinent Chapter Five sections

Vice-Chairman Madanick questioned staff about security clearances for Airport businesses. A discussion ensued.

ADJOURNMENT

With no further business to discuss, the special meeting of the Scottsdale Airport Advisory Commission adjourned at 11:45 a.m.

Respectfully submitted,
A/V Tronics, Inc.



COMMISSION ACTION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Ratification of Airport
Aeronautical Business Permit for Alliance Aircraft
Maintenance Services, LLC

Agenda Item No.: 3

Meeting Date: 04/12/06

Staff Contact: Matt Johnson

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Alliance Aircraft Maintenance Services, LLC to provide aircraft mobile maintenance services at Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted on the airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Alliance Aircraft Maintenance Services, LLC has requested an Airport Aeronautical Business Permit to provide aircraft mobile maintenance services at Scottsdale Airport.

APPLICANT(S)

Mr. Guy Milanovits, Managing Partner
Alliance Aircraft Maintenance Services, LLC
15041 N. Airport Dr., Suite 101
Scottsdale, AZ 85260
(480) 614-1166

KEY CONSIDERATIONS

- Alliance Aircraft Maintenance Services, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.
- Insurance requirements have been met, naming City of Scottsdale as additional insured.
- This action is not anticipated to result in additional tiedown demand
- The associated fees are anticipated to generate approximately \$1,500.00 in annual revenue to the Aviation Enterprise Fund.

Attachment(s): (1) Completed Airport Aeronautical Business Permit Form

Action
Taken



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity on the airport)

Business or activity to be conducted (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Aircraft Washing Service |
| <input type="checkbox"/> Aircraft Leasing or Rental Services | <input type="checkbox"/> Hangar/Shade Leasing Services |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Flight Training Services |
| <input type="checkbox"/> Aircraft Management | <input type="checkbox"/> Fixed Base Operator |
| <input type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> On-Airport Rental Car Concession |
| <input checked="" type="checkbox"/> Aircraft Mobile Maintenance and Repair Services | <input type="checkbox"/> Off-Airport Rental Car Concession |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service) _____ | |
| <input type="checkbox"/> Specialized Commercial Flying Services (list services) _____ | |
| <input type="checkbox"/> Other _____ | |

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant: Alliance Aircraft Maintenance Services, L.L.C.

Authorized Representative: Guy Milanovits Title: Managing Partner

Business Address: 15041 N. Airport Drive, Suite 101

City, State, Zip: Scottsdale, AZ 85260

Billing Address: 14290 E. Cheryl Drive

City, State, Zip: Scottsdale, AZ 85259

Phone (work): 480-614-1166 (fax): 480-948-1230 (emergency): 602-339-4320

Email Address: AllianceAircraft2@msn.com

The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities on the airport and/or in the airpark, and in consideration of this request being granted agrees to the following:

- ➔ **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fee including late fees, interest and penalties without deduction of any kind.
- ➔ **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above.
- ➔ **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- ➔ **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- ➔ **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Guy Milanovits
Authorized Representative's Signature

3-16-6
Date signed

***** Airport Administration Use Only *****

Indicate documents provided to applicant

- | | |
|---|--|
| <input checked="" type="checkbox"/> City Code - Chapter Five | <input type="checkbox"/> Airpark Minimum Operating Standards |
| <input type="checkbox"/> Airpark Rule and Regulations | <input type="checkbox"/> Airport Wingspan Restriction Map |
| <input checked="" type="checkbox"/> Airport Rules and Regulations | <input type="checkbox"/> Receipt for Payment of Fees |
| <input checked="" type="checkbox"/> Airport Minimum Operating Standards | |

Attach copies of applicable documents

- | | |
|---|--|
| <input type="checkbox"/> Lease/License agreement | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease agreement | <input checked="" type="checkbox"/> Certificates of Insurance |
| <input checked="" type="checkbox"/> Airport Driver/Vehicle Permit | <input checked="" type="checkbox"/> Business/Privilege Tax License |

AIRPORT DIRECTOR'S COMMENTS

No stipulations

Approved by

Matthew Johnson
Airport Director (or designee)

3/29/06
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS

**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Ratification of Airpark Aeronautical Business Permit for Premier Helicopters, LLC**Agenda Item No.:** 4**Meeting Date:** 04/12/06**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Ratification of Airpark Aeronautical Business Permit for Premier Helicopters, Inc. to provide helicopter leasing or rental and flight training services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Premier Helicopters, LLC has requested an Airpark Aeronautical Business Permit to provide helicopter leasing or rental and flight training services in the Scottsdale Airpark.

APPLICANT(S)

Mr. Micael Olson, Operations Manager/Chief Flight Instructor
Premier Helicopters, LLC
7430 E. Butherus
Scottsdale, AZ 85260
(480) 232-8164

KEY CONSIDERATIONS

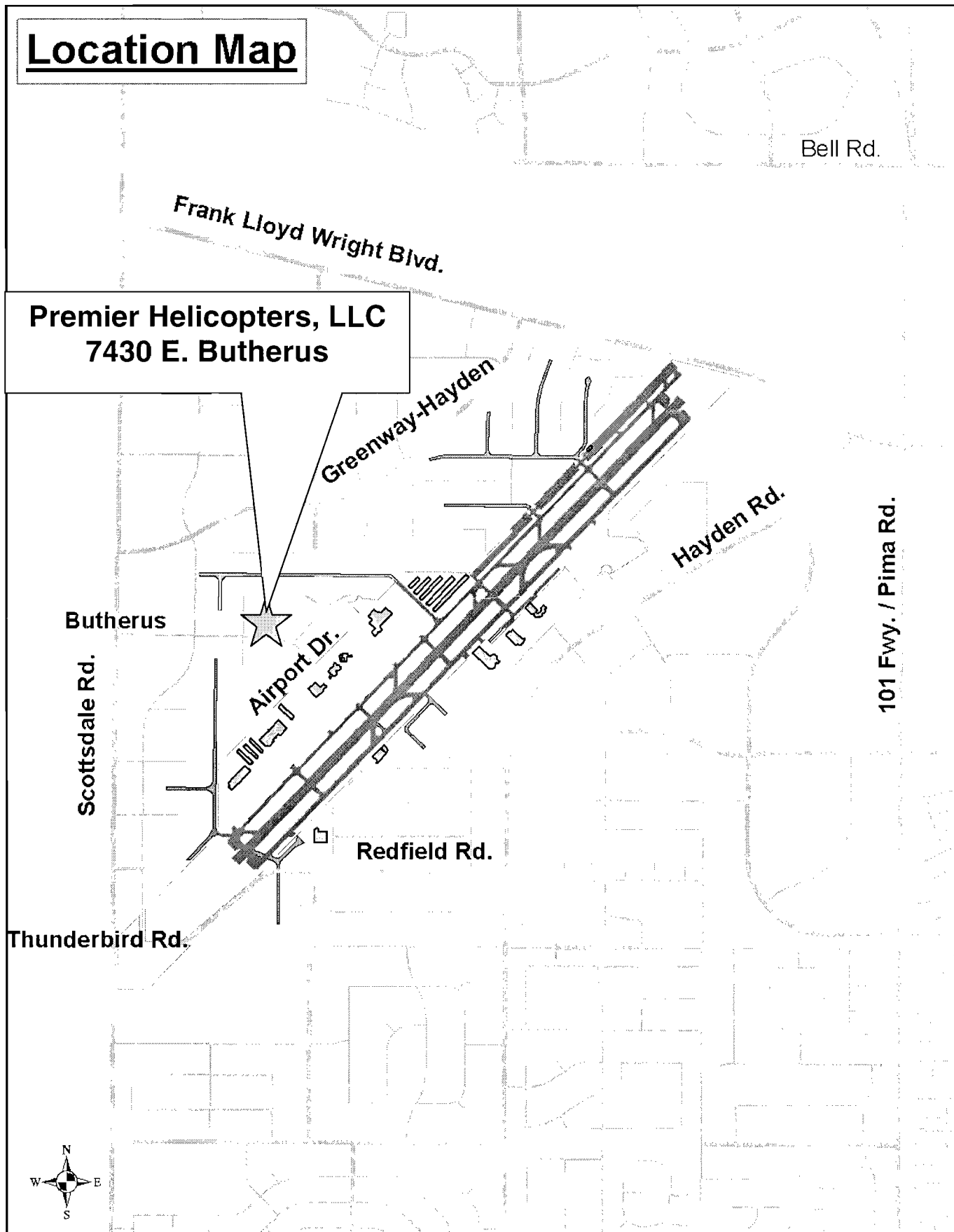
- Premier Helicopters, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.
- Insurance requirements have been met, naming City of Scottsdale as additional insured.
- Airport staff met and discussed helicopter-operating procedures related to safety and noise abatement as provided in the helicopter pilot guide and FAA letter of agreement.
- The associated fees are anticipated to generate approximately \$600.00 in annual revenue to the Aviation Enterprise Fund.

Attachment(s): (1) Completed Airpark Aeronautical Business Permit Form

Action
Taken

Location Map

Premier Helicopters, LLC
7430 E. Butherus





SCOTTSDALE AIRPARK AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity in the airpark)

Business or activity to be conducted (Check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Aircraft Sales Services | <input checked="" type="checkbox"/> Helicopter Leasing or Rental Services |
| <input type="checkbox"/> Aircraft Charter Services | <input checked="" type="checkbox"/> Helicopter Flight Training Services |
| <input type="checkbox"/> Aircraft Management Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Other: |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant: Premier Helicopters, LLC

Authorized Representative: Micael Olsson Title: Operations Mgr/Ch.Flt Instructor

Business Address: 7430 E. Butherus

City, State, Zip: Scottsdale, AZ 85260

Billing Address: 11855 Airport Way

City, State, Zip: Bloomfield, CO 80021

Phone: (work): 480-232-8164 (fax): 480-575-7532 (emergency): 480-575-7531

Email Address: Micael.Olsson@Premierheli.com

The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities in the airpark, and in consideration of this request being granted agrees to the following:

- **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fees including late fees, interest and penalties without deduction of any kind.
- **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above subject to the attached stipulations.
- **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.


Authorized Representative's Signature

03/01/06
Date signed

***** Airport Administration Use Only *****

Indicate documents provided to applicant

- | | |
|--|---|
| <input checked="" type="checkbox"/> City Code - Chapter Five | <input checked="" type="checkbox"/> Airport Minimum Operating Standards |
| <input checked="" type="checkbox"/> Airport Rule and Regulations | <input type="checkbox"/> Airport Wingspan Restriction Map |
| <input type="checkbox"/> Airport Rules and Regulations | <input type="checkbox"/> Receipt for Payment of Fees |
| <input type="checkbox"/> Airport Minimum Operating Standards | |

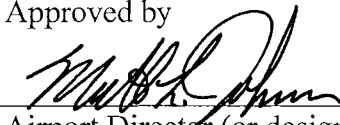
Attach copies of applicable documents

- | | |
|--|--|
| <input checked="" type="checkbox"/> Lease agreement | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease agreement | <input checked="" type="checkbox"/> Certificates of Insurance |
| <input type="checkbox"/> Airport Driver/Vehicle Permit | <input checked="" type="checkbox"/> Business/Privilege Tax License |

AIRPORT DIRECTOR'S COMMENTS

No stipulations

Approved by



Airport Director (or designee)

3/14/2006
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS



COMMISSION INFORMATION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Airport / Airpark
Aeronautical Business Permit Additions, Cancellations,
and Revocations

Agenda Item No.: 5

Meeting Date: 04/12/06

Staff Contact:: Matt Johnson

Phone: (480) 312-8475

INFORMATIONAL

Review of Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided on a monthly basis indicating additions, cancellations, and revocations of Airport and Airpark Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached is a current monthly tenant list of permittees.
- List will provide what type of aeronautical activity the business is conducting at the Airport/Airpark and contact information.
- Any additions, cancellations, and revocations will be highlighted on the tenant list.
 - Green indicates a new permittee
 - Yellow indicates a cancellation
 - Red indicates a revocation

Attachment: (1) Current Permittee List

Airport / Airpark Permittees and Major Tenants
April 2006

BUSINESS NAME	ACTIVITY	LOCATED	PHONE	FAX
AEROCARE	AIRCRAFT WASHING	MOBILE	480-513-4350	N/A
AERO JET SERVICES	AIRCRAFT CHARTER/MGMT.	AIRPARK	480-922-7441	480-922-8297
AIR COMMERCE CENTER	OFFICE/HANGAR RENTAL	ACC	480-483-1985	480-483-1726
AIR GOURMET SCOTTSDALE	IN FLIGHT CATERING	MOBILE	480-314-4688	480-314-4699
AIRPARK PARTNERS LLC	HANGAR/SHADE LEASING	AIRPARK	480-585-7234	480-443-1726
AIR SERVICES INTERNATIONAL	HELICOPTER MTC. AND REPAIR	AIRPARK	480-948-2150	480-443-4987
AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	480-563-5070	490-949-2835
ALAMO/NATIONAL CAR RENTAL	CAR RENTALS	TERM	480-948-4884	480-948-7444
ALL OUT AERIAL, INC.	HELICOPTER CHARTER SVCS	AIRPARK	480-361-9538	480-596-2515
ALLIANCE AIRCRAFT SERVICES	A/C LEASING/RENTAL & TRNG	ABC	480-614-1166	480-048-1230
ARC AVIATION	A/C RENTAL/TRAINING/MGMT.	TERM	480-922-2723	480-922-5653
ARINC	AIRCRAFT MTC. AND REPAIR	SAC	480-607-7318	480-607-9649
ARIZONA FLIGHT WORKS	A/C LEASING/FLIGHT TRAINING	ACC	480-348-0223	480-348-0226
ARIZONA PIPER, LLC	A/C SALES SERVICES	SFBO	480-214-0440	480-214-0441
AVIATION DREAM WORKS INC	A/C SALES & MANAGEMENT	AIRPARK	480-998-4571	480-998-4572
AVIS RENT A CAR SYSTEMS INC.	CAR RENTALS	AIRPARK	480-948-4993	602-273-3215
B & R INVESTMENTS	HANGAR/SHADE LEASING	ACC	480-483-1985	480-483-1726
BALSON INVESTMENTS	HANGAR/SHADE LEASING	AIRPARK	480-922-9945	480-922-0839
BANCORP SERVICES	AIRCRAFT SALES & MGMT SVCS	AIRPARK	480-624-9017	480-624-9091
BARRON THOMAS	AIRCRAFT SALES	CJAC	480-951-6207	480-951-6229
BASHA'S INC./AJ'S FINE FOODS	IN FLIGHT CATERING	MOBILE	480-990-2484	480-949-2835
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AIRPARK	480-443-8287	480-443-8385
BCO, LLC	HANGAR/SHADE LEASING	AIRPARK	480-922-0490	480-922-0839
3 SKY, LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-4300	480-609-4344
BLUE FIG, THE	RESTAURANT	TERM	480-948-8585	602-569-1296
BONESTEEL, JUNE	GROUND SCHOOL TRAINING	CJAC	602-569-0200	602-569-1296
BRAINWASH LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-1109	480-609-1159
BRO, KENT & BETSY	HANGAR/SHADE LEASING	AIRPARK	480-948-8955	480-948-8645
BUSINESS AIRCRAFT MGMT	A/C SALES, MGMT, CHARTER	AIRPORT	480-905-8659	480-905-9365
CHALPIN FAMILY ENTERPRISES	HANGAR/SHADE LEASING	AIRPARK	480-951-9000	480-951-0991
CHEYENNE CHARTER, INC.	AIRCRAFT CHARTER SERVICES	AIRPARK	480-556-1527	N/A
CRM AIRLINE TRAINING CENTER	FLIGHT TRAINING	ACC	480-948-8017	480-948-9466
CORPORATE JETS	FIXED BASE OPERATOR (FBO)	CJ	480-948-2400	480-948-3874
CORPORATE JETS AVIATION	OFFICE/HANGAR RENTAL	CJAC	480-948-2400	480-948-3874
CREATIVE AIR, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
DALLAS AIRMOTIVE	A/C TURBINE ENGINE REPAIR	AIRPARK	480-905-8788	480-905-8786
DESERT PEAK AVIATION	SPECIALIZED COM'L. FLYING	MOBILE	602-954-9264	602-954-9264
DUNCAN AVIONICS	AVIONICS REPAIR	SAC	480-922-3575	480-951-9234
E & J AVIATION	AIRCRAFT MAINTENANCE	MOBILE	602-270-5250	602-840-5598
EAGLE PRODUCE LTD.	HANGAR/SHADE LEASING	AIRPARK	480-998-1444	480-951-1392
ELSE EMOFF LIVING TRUST	HANGAR/SHADE LEASING	AIRPARK	480-991-7272	480-483-7674
ENTERPRISE RENT-A-CAR	CAR RENTAL	AIRPARK	480-315-8051	480-315-1938
EXECUTIVE AIRCRAFT MTC.	A/C MAINTENANCE	SFBO	480-991-0900	480-991-3067
EXECUTIVE FLIGHT SERVICES	A/C SALES	ACC	480-922-8681	480-951-4868
EXECUTIVE SERVICES, INC.	A/C CHARTER, HANGAR/SHADE LEASING	AIRPARK	480-236-5132	602-923-1496
EXTREME HOLDINGS, INC.	A/C MANAGEMENT	AIRPARK	480-922-8681	480-951-4868
FAA CONTROL TOWER	CONTROL TOWER	TOWER	602-640-2600	N/A
FLIGHTWORKS MAINTENANCE	A/C MAINTENANCE & REPAIR	ACC	480-348-0223	480-348-0226
UNDERS CORPORATE CTR.	HANGAR/SHADE LEASING	AIRPARK	480-922-0460	480-483-8409
GEMINI AIR GROUP	AIRCRAFT MANAGEMENT SVCS	AIRPARK	480-991-5387	480-991-3373

GRAND CANYON AIRLINES	SCENIC CHARTER TOURS	TERM	480-443-1927	480-443-1947
DAYSTAR CORPORATION	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
GREAT WESTERN AIR	AIRCRAFT CHARTER SERVICES	CJAC	480-661-9492	623-321-0355
GREENWAY HANGARS/SHADES	HANGAR/SHADE RENTAL	AIRPORT	480-990-1156	480-990-1156
HERTZ RENT-A-CAR	CAR RENTALS	TERM	480-609-6657	480-609-4318
JASON'S DELI	IN FLIGHT CATERING	MOBILE	480-443-3811	480-443-9718
JET PROS, LLC	CHARTER/BROKERAGE	MOBILE	480-444-2452	480-575-9920
JETS ONLY	AIRCRAFT MANAGEMENT SVCS	AIRPARK	602-549-4549	480-659-6051
JETSTREAM DETAILING, L.L.P.	AIRCRAFT WASHING SERVICES	MOBILE	480-226-0736	N/A
JMC AVIATION	AIRCRAFT SALES	AIRPARK	480-315-0829	480-315-0863
JOC, INC.	HANGAR/SHADE LEASING	AIRPARK	574-232-8213	574-232-8223
JUST GREAT FOOD	IN FLIGHT CATERING	MOBILE	602-996-3152	602-996-4186
L & B MANAGEMENT	HANGAR/SHADE LEASING SVCS	AIRPARK	480-483-1985	480-483-1726
MOBILE INN ASSOCIATES, LP.	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
NELSON, ROBERT	HANGAR/SHADE LEASING	AIRPARK	480-991-1085	480-991-2393
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	360-653-4266	360-659-4216
PACIFIC REALTY HOLDINGS LTD.	HANGAR/SHADE LEASING	AIRPARK	480-951-1212	480-951-3027
PAR DEVELOPMENT, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
PINNACLE AIR GROUP	AIRCRAFT MGMT & CHARTER	ACC	480-998-8989	480-922-6566
PINNACLE AVIATION	AIRCRAFT SALES	ACC	480-998-8989	480-922-6566
PLO PROPERTIES, LLC	HANGAR/SHADE LEASING	AIRPARK	480-948-3789	480-948-3610
PLUS 5 SPORT AERO	FLIGHT TRAINING	SFBO	602-971-3991	602-971-3896
PRAGMATIC AVIATION	HANGAR/SHADE LEASING	AIRPARK	480-515-1411	480-563-8959
QUANTUM HELICOPTERS	HELICOPTER TRAINING	AIRPARK	480-814-8118	480-814-8737
REMINGTON'S CATERING	IN FLIGHT CATERING	MOBILE	480-951-5149	480-951-5152
RUSSSELL, ROBERT R. (RUSSCOR)	HANGAR/SHADE LEASING	AIRPARK	480-951-0055	480-951-2211
SABENA AIRLINE TRAINING	FLIGHT TRAINING	ACC	480-948-4515	480-443-8861
SALSMAN, CARL	AIRCRAFT SALES	ABC	480-951-6270	480-951-6272
SAWYER AVIATION, LLC	A/C RENTAL & FLIGHT TRAINING	SFBO	480-922-5221	480-922-5653
SAWYER CHARTER SERVICE	SALES & CHARTER	TERM	480-922-2723	480-922-5653
SCOTTSDALE AIRCENTER	FIXED BASE OPERATOR (FBO)	SAC	480-951-2525	480-951-2595
SCOTTSDALE AIRPARK FUND II	HANGAR/SHADE LEASING	AIRPARK	480-609-3936	480-596-1951
SCOTTSDALE FBO	FIXED BASE OPERATOR (FBO)	SFBO	480-443-7205	480-948-3874
SCOTTSDALE FLIGHT ACADEMY	A/C LEASING/RENTAL/TRAINING	ACC	480-948-0915	480-951-4868
SCOTTSDALE FLYERS	AIRCRAFT MGMT/CHARTER & A/C MAINTENANCE	ACC	480-922-8681	480-951-4868
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	AIRPARK	480-797-1522	480-659-6051
SCOTTSDALE HELICOPTERS INC	FLIGHT TRAINING	AIRPARK	480-451-0413	480-951-6287
SCOTTSDALE PILOT SHOP	PILOT SHOP	ABC	480-948-8994	480-948-8995
SIMCON TRAINING CENTER	SPECIALIZED FLIGHT TRAINING	AIRPARK	480-905-3040	480-951-2709
SKY PEAK LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-8107	480-483-8172
SOMETHING SPECIAL CATERING	IN FLIGHT CATERING	MOBILE	480-595-8512	480-575-9218
SONORAN CHARTERS LLC	AIRCRAFT CHARTER	AIRPARK	480-998-4849	480-998-4628
SOUTHWEST FLIGHT CENTER	TRAINING/RENTALS, MAINT/REP	ABC/APK	480-991-2880	480-991-2968
SOUTHWEST JET AVIATION	A/C SALES, CHARTER, MGMT.	AIRPARK	480-991-7076	480-991-8511
SOUTHWEST JET CORP. CENTER	HANGAR/SHADE LEASING	AIRPARK	480-991-7076	480-991-8511
SPIRIT ROTORCRAFT, L.L.C.	A/C LEASING / FLIGHT TRAINING	ABC	602-540-7093	602-216-9478
SUNFARE, L.L.C.	IN FLIGHT CATERING	MOBILE	623-582-0588	623-587-6056
SWIFT AVIATION SERVICES	MTC/REPAIR, AVIONICS	MOBILE	602-273-3770	602-244-2076
THUNDERBIRD PROPERTIES	HANGAR/SHADE LEASING	AIRPARK	480-998-7476	480-998-9390
THURBO NATIONAL	AIRCRAFT SALES	SAC	480-948-1993	480-991-2363
UNIVERSAL HELICOPTERS INC.	TRAINING, LEASING/PHOTO	CJAC	480-951-6283	480-951-6285
US AVIONICS	AVIONIC SALES/REPAIR	AIRPARK	480-948-2620	480-948-0334

U.S. CUSTOMS	FEDERAL CUSTOMS OFFICE	ABC	480-312-8483	480-312-8485
WALLACE HOLDINGS, LLC	HANGAR/SHADE LEASING	AIRPARK	480-998-8861	480-998-0388
WARREN, JAMES	HANGAR/SHADE LEASING	AIRPARK	650-529-9591	650-529-9592
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	602-237-3811	N/A
WESTCOR AVIATION	CHARTER/HELO MAINTENANCE/ HANGAR/SHADE LEASING	AIRPARK	480-991-6558	480-991-7827
WEST JET AIRCRAFT, LLC	AIRCRAFT CHARTER SERVICES	SFBO	480-998-3366	480-998-3301
WINDMILL INNS OF AMERICA	HANGAR/SHADE LEASING	AIRPARK	480-443-0909	480-443-7635
15230 N. 75 TH STREET	HANGAR/SHADE LEASING	AIRPARK	602-955-3500	602-955-2828

ABC = Aviation Business Center, 15041 N. Airport Drive, Scottsdale, AZ 85260
 ACC = Air Commerce Center, 14605 N. Airport Drive, Scottsdale, AZ 85260
 AIRPARK = Various approved Airpark business locations
 CJ = Corporate Jets, Inc., 14600 N. Airport Drive, Scottsdale, AZ 85260
 CJAC = Corporate Jets Aviation Center, 14700 N. Airport Drive, Scottsdale, AZ 85260
 SAC = Scottsdale Air Center, 15290 N. 78th Way, Scottsdale, AZ 85260
 SFBO = Scottsdale FBO, 15115 N. Airport Drive, Scottsdale, AZ 85260
 TERM = Scottsdale Airport Terminal, 15000 N. Airport Drive, Scottsdale, AZ 85260
 TOWER = FAA Air Traffic Control Tower, 14960 N. 78th Way, Scottsdale, AZ 85260

**COMMISSION INFORMATION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Proposed Changes to the Airport Rules and Regulations Regarding Un-airworthy Aircraft**Agenda Item No.:** 6**Meeting Date:** 04/12/06**Staff Contact:** Chris Read**Phone:** (480) 312-2674**INFORMATIONAL**

The Airport Advisory Commission will discuss a proposed change to the Airport Rules and Regulations regarding derelict aircraft.

PURPOSE

To discuss proposed changes to Airport Rules and Regulations regarding dismantled/un-flyable aircraft.

KEY CONSIDERATIONS


- The proposed change was initially requested by a concerned Airport tenant during the November 2005 Airport Commission meeting.
- The rule was further discussed at the Commission meetings of December 2005, January, February and March 2006.
- Approximately 900 Airport subscribers were notified of the proposed change.
- Airport staff received five responses from the public as of 4/01/06.

Attachment: (1) Proposed rule change
(2) (5) Public responses

Section 2-6. Aircraft parking.

- (a) No person shall park, leave parked, or allow to remain stationary any aircraft at the airport except within an aircraft parking and storage area.
- (b) No person shall park an aircraft in a based aircraft parking and storage area without applying for and obtaining an approved aircraft storage permit/agreement; and
- (c) Any person who parks an aircraft in an aircraft parking and storage area shall remit to the city all applicable transient parking fees until such time as the person applies for and obtains an approved aircraft storage permit/agreement.
- (d) The prolonged storage of damaged/dismantled aircraft or aircraft that appear to be un-airworthy in aircraft shades, tiedowns or other unscreened areas of the airport shall not exceed thirty (30) calendar days after written notification from the airport director. The aircraft owner is required to diligently correct such condition as soon as possible to prevent an unsightly airport appearance.
- ~~(d)~~(e) If any aircraft is parked in violation of this section or, in the determination of the airport director, presents an operational or safety concern in any area of the airport, the airport director may cause the aircraft, at the owner's/operator's expense, to be moved by a representative of a fixed base operator. The city shall not be liable for any damages which may result from the relocation of the aircraft.
- ~~(e)~~(f) The airport director may immobilize an aircraft by installing on the aircraft a propeller lock or by such other suitable means under any of the following circumstances:
 - 1. Failure to apply for and obtain an approved aircraft storage permit/agreement, and until such time as the aircraft owner/operator applies for and obtains the approved permit/agreement and remits all fees and charges due the city in accordance with Section 5-116 of the Scottsdale Revised Code. Under these circumstances, the aircraft owner shall be provided a hearing as soon as reasonably practical, but in no event shall said hearing be delayed more than seventy-two (72) hours after the immobilization of the aircraft, except upon mutual agreement of the airport director and the aircraft owner. The hearing and any subsequent appeal shall be conducted generally in accordance with the procedures set forth in Section 5-501 *et seq.* of the Scottsdale Revised Code.
 - 2. Upon revocation of an aircraft storage permit/agreement pursuant to Section 5-701 *et seq.* of the Scottsdale Revised Code, and until such time as the aircraft owner/operator remits all fees and charges due the city in accordance with Section 5-116 of the Scottsdale Revised Code.

3. If, in the determination of the airport director, the aircraft presents an operational safety concern in any area of the airport, or otherwise constitutes a danger to the health, safety, or welfare of any individual or the public in general, and until such time as the aircraft no longer presents such health, safety or welfare concerns. Under these circumstances, the aircraft owner shall be provided a hearing as soon as reasonably practical, but in no event shall said hearing be delayed more than seventy-two (72) hours after the immobilization of the aircraft, except upon mutual agreement of the airport director and the aircraft owner. The hearing and any subsequent appeal shall be conducted generally in accordance with the procedures set forth in Section 5-501 *et seq.* of the Scottsdale Revised Code.

**Tommy Walker**

From: Tommy Walker
Sent: Friday, December 16, 2005 12:14 PM
To: 'cread@scottsdale.AZ.gov'
Subject: Aircraft Parking

Chris, I would like some language in the change that addresses current FAA aircraft inspections (ie annual airframe) and the aircraft be in a flyable condition.
Let me know if I can help.

Tommy

Read, Chris R.

From: Katherine L. Gott [katherinegott@yahoo.com]

Sent: Sunday, January 29, 2006 5:21 PM

To: Read, Chris R.

Subject: Aircraft parking

To whom it concerns.

I could not sit through another meeting of the Scottsdale Advisory Commission without putting my 2 cents in. I hear the commissioners talk about tie down shortage as one reason to throw a pilot's aircraft off the airport. Well, this has been a problem every since the late 70s or longer. Scottsdale Leaders do not and have not wanted to solve this problem. They could have solved it a long time ago before the land became exhausted. I continue to hear it is cost prohibitive because of the cost of land. I could say the same about the parks, horse trails, bike trails, and many other areas that I the tax payer pays for and do not use. As for beautification, these aircraft are parked in an area that even the Scottsdale Pilots and Aviation Assoc. members could not go for security reasons. Therefore, I do not believe many people see them. If the tie down is being paid for and Scottsdale Airport excepts Federal funds, I do not believe discrimination is a policy we want to adopt. For myself, a resident of Scottsdale for 29 years and a pilot for 38 years, I find it unbelievable you would want to go down this road.

Sincerely,

William A. Gott
9081 E. Gelding Drive
Scottsdale, AZ 85260

Roots and Kitty

From: Firearmsafety@aol.com

Sent: Thursday, February 23, 2006 1:21 PM

To: Read, Chris R.

Subject: Proposed Apt Rules Changes

Changes look good, except that you may want to change Section 2-6 (d)

from " aircraft that appear to be un-airworthy" to " aircraft that are un-airworthy"

That would include aircraft without proper registration or other documentation, etc.

Rich Langner

From: Gary Stanley [gary@stanley.net]

Sent: Saturday, February 25, 2006 4:25 PM

To: Read, Chris R.

Subject: Scottsdale Airport Proposal

I read on the Internet about your proposed ruling to remove "unworthy airplanes" from the tarmac.

As a retired Corporate Jet Pilot I agree with this proposal. I flew executives from our company into Scottsdale dozens of times and I'm sure the sight of broken down aircraft would not be a welcome sight to deplaning passengers, especially in a city like Scottsdale.

Best Regards,

Gary Stanley
Chief Pilot (Ret.)



COMMISSION INFORMATION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Airpark Development
Quarterly Update

Agenda Item No.: 7

Meeting Date: 04/12/06

Staff Contact: Jennifer M. Lewis

Phone: (480) 312-7609

INFORMATIONAL

An update on proposed and new aviation-related and non-aviation related development adjacent to Airpark taxilanes or noteworthy projects in the surrounding area.

PURPOSE

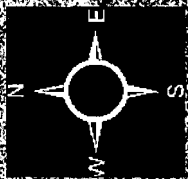
The Scottsdale Airport monitors and reviews development projects that may impact or be affected by aircraft operations into and out of Scottsdale Airport/Airpark in order to minimize potential conflicts and ensure compliance with Airport grant assurances and other regulations.

KEY CONSIDERATIONS

- The Airport staff coordinates with the City of Scottsdale Development Services staff in reviewing development projects adjacent to the Airpark taxilanes for compliance with the Airport-Vicinity & Airpark Development Guidelines, Airpark Rules and Regulations, and Airpark Minimum Operating Standards.
- Airport grant assurances require airport sponsors to regulate off-airport through-the-fence aeronautical activity, ensure airspace protection, and that land use is compatible with airport and aircraft operations.
- Consultation with private developers during design has resulted in development that better accommodates both aeronautical and non-aeronautical uses, improved levels of aeronautical safety through appropriate design and landscaping, and enhanced coordination with the Scottsdale North-Airpark Property Owners Association (SNAPOA).

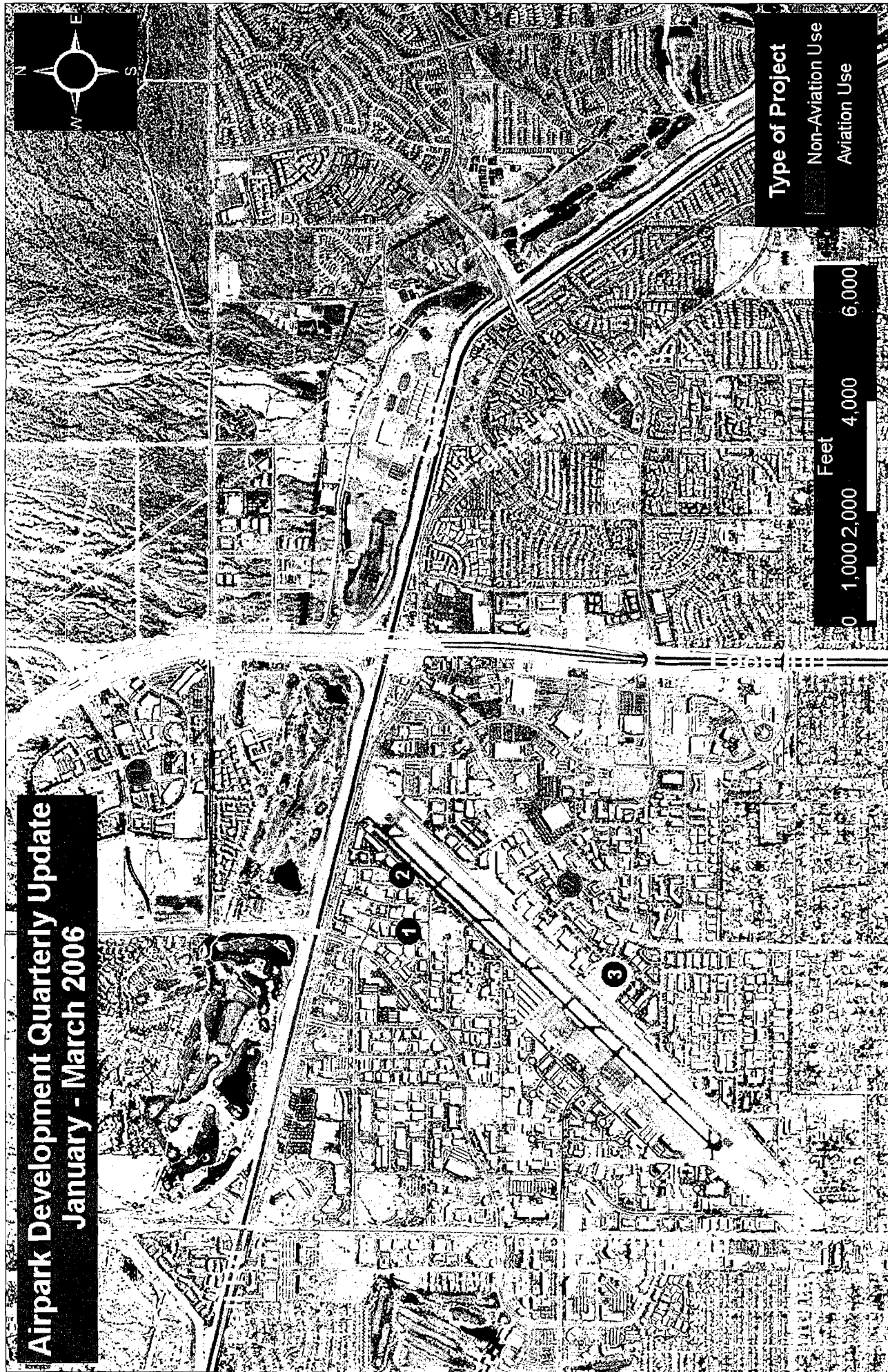
Attachments: (1) Airpark Area Map
(2) Development Table
(3) Airport Vicinity & Airpark Development Guidelines

**Airpark Development Quarterly Update
January - March 2006**



Type of Project
Non-Aviation Use
Aviation Use

Feet
0 1,000 2,000 4,000 6,000



Airpark Development Quarterly Update

January - March 2006

Dot	Name of Construction	Location	Type of Project	Phase of Project	Status
<u>Non-Aviation Use</u>					
1	FNBA Center II	17500 N. Perimeter Dr	Office Building	Plan Review	Parcel was split, Awaiting new lot split APNs. Avigation Easement was notarized, but cannot be submitted until APNs are verified.
2	Audio Express	15111 N. Hayden Rd.	Retail Building	Plan Review	Lot tie in process. Avigation Easement was notarized, but cannot submitted until APN is verified.
<u>Aviation Use</u>					
1	80th Street Hangars	15879 N. 80th Street	Office/Hangar	Construction, due to be complete by December 2006	Met with property owner and confirmed all previous stiputions were met. Avigation Easement was recorded.
2	Avalon	16041 N 82nd St and 16044 N 82nd St	Office/Hangar	Final Plans	Airport staff reviewed several sets of plans. No final revisions submitted. Avigation Easement not recorded - awaiting APN clarification.
3	Raintree Corporate Aviation Center	14800 N. 78th Way	Office/Hangar	Plan Review	Airport staff met with Architect on initial plans. Awaiting revised plans submittal and completion of Avigation Easement.



SCOTTSDALE AIRPORT-VICINITY & AIRPARK DEVELOPMENT GUIDELINES

This information pertains to object height, noise attenuation, aviation easements and development in the Scottsdale Airport/Airpark vicinity and is in addition to other City Codes (Building, Fire and Zoning Codes). Page two applies only to properties directly adjacent to the airpark taxilanes and/or airport. **For further information, questions or airport approval call Jennifer M. Lewis, Aviation Planner at (480) 312-7609.**

WITHIN 20,000 FOOT RADIUS FROM THE RUNWAY:

- a) **FAA Form 7460-1.** Applicants must submit to the FAA Form 7460-1 at least 60 days prior to permits or construction, if applicable**. FAA review of cranes or construction near airports is required for:
 - i) Objects exceeding an imaginary surface extending outward and upward at a **100 to 1 slope** for a horizontal distance of 20,000 ft. from the closest part of the runway, or
 - ii) Any temporary or permanent structure taller than 200 ft. - ***see Notice of Construction Map********Applicants may choose to claim an exemption and not submit a 7460-1 Form if the proposed object is shielded from the runway by existing structures or terrain of equal or greater height where it is evident beyond all reasonable doubt that the object will not adversely affect safety in air navigation. (See 7460-1 Form instructions.)***
 - b) **Airport Height Zoning.** Proposed project must comply with the Airport Height Zoning to ensure protection of airspace in the airport vicinity – ***Consult airport staff.***
 - c) **Airport Communication Form.** Applicant must communicate with the airport to complete an Airport Communication Form (available at the Dept. of Development Services).
- 2) **WITHIN AIRPORT INFLUENCE AREA:** Provide disclosure to prospective lessees and/or purchasers of airport proximity in a form acceptable to the City - ***see Airport Noise Areas Map & Sample Disclosure. Consult airport staff.***
- 3) **WITHIN 55 DNL NOISE CONTOUR:**
- a) **Avigation easement.** Execute easement document obtained from Scottsdale Airport.
 - b) **Noise reduction.** Buildings with residential, lodging or other noise sensitive uses shall reduce interior to exterior noise levels by at least 25db - ***Consult airport staff.***
- 4) **WITHIN 65 DNL OR GREATER NOISE CONTOUR:** Residential uses and noise sensitive land uses are restricted by the Scottsdale Airport Noise Compatibility Program - ***Consult airport staff.***
- 5) **RUNWAY PROTECTION ZONE (RPZ):** Structures or vehicle parking may be prohibited within 1700 ft. of the runway end. If permitted, execute RPZ easement - ***Consult airport staff.***

REMAINING ITEMS ON PAGE TWO PERTAIN ONLY TO PROPERTIES ABUTTING A TAXILANE OR ADJACENT TO THE AIRPORT

6) **ABUTTING AN AIRCRAFT TAXILANE OR TAXIWAY: Consult airport staff**

- a) **Compliance with regulations.** The Airpark Rules and Regulations and Airpark Minimum Operating Standards regulate activity on lots abutting a taxilane or taxiway. The Northwest Airpark Property Owner Association CC&R's govern architectural approvals and controls assessments to maintain the privately-owned taxilanes outside Airpark Gates No. 5 & 6.
- b) **Aircraft storage limits.** Off-airport hangaring is limited to the lesser of:
 - i) The aircraft that will simultaneously fit inside the hangar, or
 - ii) The aircraft permitted by the Airpark Rules and Regulations "slot program". One aircraft per "slot". One "slot" per 1,000 sq. ft. of on-site office or shop space.
- c) **Non-hangar space.** At least 1,000 sq. ft. of non-hangar space is required for aircraft storage.
- d) **Wingspan limitations.** Maximum recommended wingspan in the airpark is 66 ft. or less.
- e) **Aircraft staging areas.**
 - i) An aircraft staging area equal to or larger than the largest on-site hangar is required.
 - ii) The staging area shall conjoin the taxilane and hangar to prevent obstructing the taxilane.
 - iii) The staging area must not exceed a 2% slope and meet FAA pavement standards.
 - iv) A "hold-short" line meeting FAA standards is required at the taxilane easement boundary.
- f) **Design for aircraft.** Accommodating potential aeronautical uses is encouraged through:
 - i) Designing warehouse/parking areas that are convertible to aircraft storage/staging areas.
 - ii) Reserving at least 2,000 sq. ft. of open space for future aircraft storage and staging.
- g) **Preservation of taxilane easement/safety area (50' from taxilane centerline).**
 - i) Drop-offs, objects exceeding 3' in height (transformers or switch cabinets, fuel facilities, curbs, headwalls, river rock, culverts) or vegetation are prohibited in the taxilane easement.
 - ii) A 5% slope cannot be exceeded in the taxilane easement.
 - iii) The taxilane easement must be a weight-bearing surface. Paving is encouraged.
 - iv) Gravel for ground cover is discouraged, and if approved must be between 2"-3" diameter.
 - v) A FAA standard edge line must be painted where the taxilane edge is not obvious.
 - vi) Storm water retention within the taxilane easement is prohibited.
 - vii) Architectural barriers (buildings, walls, bollards, etc.) must separate auto parking areas and the taxilane easement to prevent unauthorized vehicle access to the taxilane.
- h) **Vehicle access.**
 - i) Vehicles must access each hangar/staging area without traversing the taxilane easement.
 - ii) A normally closed gate is required. Automatically operated gates are encouraged.
- i) **Lighting.** Exterior lights must illuminate downward to prevent glare to pilots and/or air traffic controllers. Exterior lighting is required facing the taxilane.
- j) **Jet blast.** Protection against jet blast may be required.
- k) **Taxilane abandonment.** Please contact the airport director

7) **ADJACENT TO AIRPORT PROPERTY: Consult airport staff**

- a) **Adjacent objects and landscaping.** No landscaping or objects (transformers, switch cabinets, trash enclosures, light standards, storage sheds, covered parking structures or retaining walls exceeding the adjacent grade on-airport) are permitted within 10 ft. of the airport perimeter fence without airport director approval.
- b) **Screen wall construction.** A wall abutting the airport perimeter fence is only permitted with airport director approval. In such case the wall must be at least 6 ft. high and will normally replace the airport fence at the applicant's expense and must meet current and future FAA security requirements.



COMMISSION ACTION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Aviation Enterprise Five-Year Financial Forecast.

Agenda Item No.: 8

Meeting Date: 04/12/06

Staff Contact: John Ralston

Phone: (480) 312-5466

ACTION

Airport Advisory Commission considers recommending to the City Council the proposed Aviation Enterprise Fund Five-Year Financial Forecast.

PURPOSE

The purpose of the Aviation Five-Year Financial Forecast is to review the Airport's overall revenues and expenditures forecast (including all capital improvements), to identify any necessary adjustments, to maintain the Airport as a "self-sufficient" enterprise fund operation, and to prevent the need for General Fund subsidies.

KEY CONSIDERATIONS

- The City Council provided direction in 2002 to the Aviation Division to prepare a plan for review and adoption to become a "self-sufficient" enterprise fund.
- The Financial Forecast indicates that the existing Airport rates and fees are sufficient to fund the forecasted expenditures (including all capital improvements), and to maintain sufficient cash reserves in accordance with established financial policies.
- The Financial Forecast incorporates a ninety (90) day operating reserve in accordance with the Aviation Enterprise Fund Financial Policy.
- The Repair and Replacement Reserve provides contingency for emergencies, and for potential decreases or timing delays in receiving grant funding for Airport capital projects. This plan shows the reserve phased in gradually to meet the targeted reserve amount of 10% of net Airport assets.
- The proposed adoption date is June 6, 2006 for implementation on July 1, 2006.

Attachment: (1) Aviation Enterprise Fund Five Year Financial Forecast

Action
Taken

**AVIATION ENTERPRISE FUND
DRAFT FIVE YEAR FINANCIAL FORECAST**

	FORECAST FY 2005/06	FORECAST FY 2006/07	FORECAST FY 2007/08	FORECAST FY 2008/09	FORECAST FY 2009/10	FORECAST FY 2010/11
Beginning Fund Balance/Reserve						
Operating Reserve	\$ 510,911	\$ 565,294	\$ 593,629	\$ 616,101	\$ 639,815	\$ 664,593
Repair and Replacement Reserve	1,155,179	2,251,680	1,897,883	2,641,700	3,267,154	3,765,596
Unreserved - Operating	-	406,948	-	-	-	-
Total Beginning Fund Balance/Reserve	1,666,090	3,223,922	2,491,512	3,257,801	3,906,969	4,430,189
Sources of Funds						
Charges for Sales and Services	\$ 3,258,387	\$ 3,274,679	\$ 3,282,866	\$ 3,291,073	\$ 3,299,301	\$ 3,307,549
Jet Fuel Tax Revenue	113,095	113,660	113,944	114,229	114,515	114,801
Transfer From Water Fund - Land Lease	430,230					
Interest Earnings	60,371	84,465	98,883	123,227	163,474	189,998
Total Sources of Funds	3,862,083	3,472,804	3,495,693	3,528,529	3,577,290	3,612,348
Uses of Funds						
Airport Operations	1,563,624	1,720,250	1,790,556	1,864,359	1,941,683	2,021,914
Transfers Out:						
Indirect/Direct Costs	296,653	242,049	244,469	246,914	249,383	251,877
Fire Service Costs	338,092	350,037	367,539	385,916	405,212	425,473
In Lieu Property Tax	62,808	62,178	61,840	62,072	62,092	61,976
CIP Fund (General Capital Projects)	10,100	20,100	10,600	10,600	25,600	21,600
CIP Fund (Aviation Capital Project Fund)	32,974	1,810,600	254,400	309,500	370,100	-
Total Uses of Funds	2,304,251	4,205,214	2,729,404	2,879,361	3,054,070	2,782,840
Operating Income (Loss)	1,557,832	(732,410)	766,289	649,168	523,220	829,508
Ending Fund Balance/Reserve						
Operating Reserve (Note 1)	565,294	593,629	616,101	639,815	664,593	690,310
Repair and Replacement Reserve (Note 2)	10% 2,251,680	1,897,883	2,641,700	3,267,154	3,765,596	4,151,760
Unreserved	406,948	-	-	-	-	417,627
Total Ending Fund Balance	\$ 3,223,922	\$ 2,491,512	\$ 3,257,801	\$ 3,906,969	\$ 4,430,189	\$ 5,259,697
Forecast Assumptions:						
Revenue Growth	0.50%	0.50%	0.25%	0.25%	0.25%	0.25%
Rate Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Interest Earnings Rate	2.50%	3.00%	3.50%	3.50%	4.00%	4.00%

Note 1: The City's Comprehensive Financial Policies provide that the Aviation Fund Operating Reserve will be funded not to exceed 90 days of budgeted system operating expenditures to provide contingency funding for costs associated with airport operations.

Note 2: The Repair and Replacement Reserve provides a contingency for emergencies and for potential decreases or timing delays in receiving grant funding for airport capital projects. This plan shows a maximum targeted reserve amount of 10% of net airport assets.

Source: The Aviation Enterprise Five Year Financial Forecast was prepared using the Aviation Fund Five Year Operating Budget Forecast, the Recommended Aviation Capital Project Budget for Fiscal Years 2006/07 through 2010/11, the Airport regional/federal project plan, and the Five Year Revenue Forecast. The above documents were prepared by the Aviation Division and Financial Services Department.



COMMISSION INFORMATION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Airport Operations/
Enforcement Update for March 2006

Agenda Item No.: 9

Meeting Date: 04/12/06

Staff Contact: Chris Read

Phone: (480) 312-2674

INFORMATIONAL

Airport Operations/Enforcement Update for Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission more informed of the day-to-day activities taking place at the City's airport.

OPERATIONAL UPDATE

Total Operations for March 2006 = 17,991

ALERTS

Date and Time	Type	Description
March 5 th / 14:47 hrs	Alert 1	BE-90 (Navy Trainer), Unsafe gear indication
March 9 th / 21:35 hrs	Alert 3	Cirrus SR22, Runway deviation into distance remaining sign
March 11 th / 10:12 hrs	Alert 1	Lear 25, Blown tire on landing
March 12 th / 15:40 hrs	Alert 2	Piper PA-28, Unsafe gear indication
March 14 th / 10:37 hrs	Alert 1	Piper PA-28, Unsafe gear indication
March 14 th / 15:25 hrs	Alert 3	Piper PA-28, Runway deviation
March 23 rd / 14:07 hrs	Alert 1	Piper PA-28, Unsafe gear indication

INCIDENTS

Date and Time	Description
March 3 rd / 15:42 hrs	Gulfstream 4, loss of nose wheel steering while on runway, aircraft towed to ramp
March 6 th / 15:15 hrs	Building next to FBO complaining of fumes, responsible aircraft moved
March 8 th / 15:00 hrs	Small fuel spill on Corporate Jets ramp, aircraft valve problem
March 14 th / 15:46 hrs	Unauthorized personnel walking on Bravo taxiway, citations issue
March 18 th / 12:30 hrs	Vehicle hit perimeter fence
March 26 th / 08:20 hrs	Small fuel spill on Corporate Jets ramp, aircraft valve problem
March 26 th / 13:02 hrs	Small fuel spill on Corporate Jets ramp, pilot error when moving fuel to left wing tank

ENFORCEMENT

Notice of Violations (NOV) = 1
Revocation Hearings = 0
Denial Hearings = 0
Citations / Complaints = 2



COMMISSION ACTION REPORT
TO: Airport Advisory Commission
FROM: Airport Staff
SUBJECT/PROJECT NAME: Review/Modify Airport
Advisory Committee Meeting Schedule

Agenda Item No.: 10

Meeting Date: 04/12/06

Staff Contact: Scott Gray

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission Meeting Schedules for 2006.

PURPOSE

Pursuant to By-Laws Laws of the Scottsdale Airport Advisory Commission, Section II – paragraph 202 – Regular Meetings shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.

Attachment: (1) Airport Advisory Commission Schedule of Meetings – 2006

Action
Taken

SCOTTSDALE AIRPORT ADVISORY COMMISSION

SCHEDULE OF MEETINGS 2006

JANUARY	11	
FEBRUARY	8	
MARCH	8	
MARCH	18	Joint Retreat with City Council Subcommittee on Regional Aviation Issues
APRIL	12	
MAY	10	
JUNE	14	
JULY	12	
AUGUST	9	
SEPTEMBER	14	
OCTOBER	11	
NOVEMBER	8	
DECEMBER	13	